

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.

POLICY COUNCIL MEETING MINUTES

February 17th 2026 5:00-6:16
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Via zoom

PRESENT:

(PC)

Alicia Albarran, Brandy Blomgren, Briana Davis
Cheyenne Borra, Ebony Brooks, Elena Foukes,
Jennifer Miller-Anderson, Jessica Kellher, Nancy Fitzgerald
Samantha Hill, Stephanie Brosio

(STAFF)

Stephanie Finch- Head Start Director
Todd South, Facilities Director
Christine Russo- Family Services Manager
Brently Wingler- Family Services Supervisor
Shanice Stringer- Family Services Supervisor
Yoana Martinez- Family Services Admin Assistant

Policy Council Leadership Team 2025-2026

Chair- Ebony	Board Liaison- Lynessa
Vice Chair- Samantha	Alternate Board Liaison-Ariel
Secretary- Nicholas	State Representatives- Nancy and Jamey
Alternate Secretary- Brandy	Alternate State Representative- Alicia
Treasurer-Ariel	
Alternate Treasurer- Nancy	

Meeting was called to order at 5:00pm by our chair Ebony, roll call was taken, quorum was met

PUBLIC COMMENT PERIOD: None

Approval Of Minutes

Ebony asked for a motion to approve the February Minutes. Brandy made a motion to approve the Minutes. Samantha second in the motion to approve February Minutes. No one opposed; no abstentions the motion was carried.

Consent

Stephanie presented the consent agenda, which included:

Agenda:

- o Meal Counts

- o Enrollment Report
- o Program Information Summary
- o Financial Statements

Ebony asked for a motion to accept the consent of agenda items. Samantha made a motion to accept the consent of the agenda. Brandy second in the motion to accept the consent agenda. No one opposed; no abstentions the motion was carried.

Treasurer's

Report:

Nancy provided an overview of the Treasurer's Report.

Director's

Report:

Stephanie:

Went over the self-assessment Southern Oregon Head Start's self-assessment shows the program provides quality services through strong monitoring, data use, staff training, and cross-department collaboration. Financial systems, enrollment processes, education practices, health and safety procedures, and family engagement efforts are well-organized and effective. The program emphasizes child safety, staff support, and strong relationships with families. Key strengths include clear policies and strong communication across leadership. Areas for improvement focus on streamlining workflows, strengthening classroom support systems, and improving organizational alignment and communication.

A motion was made to approve the self-assessment. Brandy accepted and Samantha seconded the motion, No Abstentions, no one opposed. Motion passes.

Training: Facilities Department

Todd South shared the work the Facilities Department has been doing, including installing new playgrounds, completing projects at the centers, preparing for upcoming spring and summer projects, and cleaning and readying the sites for the new season

Announcements:

Announcements, Yoana:

- PC meeting will be on March 17th via zoom
- April meeting will be in person
- We filled our vacant position, and Jennifer will be our alternate state rep.

Three things to take Back:

- There was a typo on our food budget report; we are okay with how we are spending our food the budget.
- April 21st is the due date for dollar per child
- Scholarships are due in April

Name Tag Game:

Jessica K

Adjournment:

Our Chair Ebony asked for a motion to adjourn the February meeting. Samantha made a motion to adjourn the February meeting, Brandy seconded the motion to adjourn the meeting, no one opposed, no abstentions a motion passed to adjourn the meeting at 6:16pm.